

Multiple tranche approach to formalise London's Strategic SHF Partnership consortium to enable payment of SHF Wave 3 grant funding to the members.

Group	Date	Members	
First tranche members: (Partnership Agreement)	30/04/25	Barnet Camden City of London Clarion Enfield Hammersmith and Fulham Haringey Hexagon Kingston Lambeth	NHG Orbit Southern Southwark Sutton Waltham Forest Wandle Wandsworth Westminster
Second tranche members (New Party Agreement)	30/05/25	Brent Ealing Hackney Harrow Havering Newham RBKC	
[Third tranche members] (New Party Agreement)	27/06/25	Islington	

First tranche members

Step	Action	Date
1a	Complete Schedule Part 2 – Funding Particulars (according to final data submissions)	[28.03.2025]
1b	Final version of following documentation issued to all first tranche members in soft copy together by London Council, including: <ul style="list-style-type: none"> • Partnership Agreement 	Week commencing 31.03.2025

	<ul style="list-style-type: none"> • Grant Step-down Letter (including Grant Funding Agreement as schedule) • Data Sharing Agreement (DSA) • Report on Partnership Agreement and Grant Step Down letter • Report on Grant Funding Agreement 	
1c	<p>In addition to above documents at row 2, the following documents are to be issued by London Council to London Borough of Camden:</p> <ul style="list-style-type: none"> • Service Level Agreement (SLA) • Report on SLA <p>London Council to retain execution copy as other counterparty.</p>	[31.03.2025]
2	<p>The Partnership Agreement, DSA and Grant Step-down Letter to be in accordance with the relevant execution block <u>but not dated</u> by each party (i.e first tranche members) and returned to Devonshires</p> <p>FAO: Matthew Waters</p> <p>Devonshires, 30 Finsbury Circus, EC2M 7DT.</p> <p>The execution block is at page 3 of the Grant Step-down Letter, pages 33-38 of the Partnership Agreement, and pages 12-15 of the DSA.</p>	[20.04.2025]
3	<p>The Partnership Agreement and DSA for first tranche members shall be dated by Devonshires once all of the members have signed and returned a copy of the agreement.</p> <p>Executed copies of the Partnership Agreement to be circulated to the first tranche members for their own records.</p> <p>Partnership Agreement to be dated prior to Grant Funding Agreement being executed.</p>	[30.04.2025]
4	<p>Signed Grant Step-down Letters shall be held by Devonshires and shall remain undated until the Grant Funding Agreement has been executed between Camden and DESNZ.</p>	N/A
5	<p>Camden and DESNZ sign and date the Grant Funding Agreement.</p>	[01.05.2025]
7	<p>Upon the execution of the Grant Funding Agreement, each of the signed Grant Step-down Letters between Camden and the first tranche members shall be dated.</p>	[01.05.2025]

	A copy of each Step-down Letter shall be circulated to Camden and the respective counterparty.	
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Second tranche members

Step	Action	Date
1	<p>Final version of following documentation issued to all second tranche members in soft copy together by London Councils, including:</p> <ul style="list-style-type: none"> • Partnership Agreement • Template New Party's Agreement • Grant Step-down Letter (including Grant Funding Agreement as schedule) • Data Sharing Agreement (DSA) • Report on Partnership Agreement and Grant Step Down letter • Report on Grant Funding Agreement <p>Please note that these draft documents are being circulated for the purpose of internal governance approval only and shall not be signed until the first tranche members have entered into the Partnership Agreement.</p> <p>Each of the second tranche members shall then receive a complete set of documents for execution, including a New Parties Agreement with the required information inserted, including the executed Partnership Agreement. The New Party's Agreement will be used to bind each second tranche member to the terms of the existing (and executed) Partnership Agreement.</p>	[XX.xx.2025]
2	<p>The New Party's Agreement, DSA, and Grant Step-down Letter to be signed <u>but not dated</u> by each party (i.e. second tranche members) and returned to Devonshires</p> <p>FAO: Matthew Waters</p> <p>Devonshires, 30 Finsbury Circus, EC2M 7DT.</p> <p>The New Party's Agreement shall be countersigned and sealed by Camden.</p>	[xx.xx.2025]
3	<p>The New Party's Agreement, DSA and Grant Step-down Letter for second tranche members shall be dated by Devonshires once all of the members have signed and returned a copy of the agreements.</p> <p>Executed copies of the documents to be circulated to the second tranche members for their own records.</p>	[xx.xx.2025]